

MISSOURI ANG ENLISTED VACANCY ANNOUNCEMENT

POINT OF CONTACT:

Lt Col Anthony Scheidel
816-236-3450
anthony.scheidel@us.af.mil

POSITION, TITLE, LOCATION

Traditional Guardsman (Part-time)
139th MXS Component Repair Section Supervisor
Rosecrans ANGB, St. Joseph MO

NUMBER OF POSITIONS

1

OPENING DATE:

May 12, 2026

CLOSING DATE:

June 7, 2026

AREA OF CONSIDERATION:

Current members of the Missouri Air National Guard
AFSC 2AXXX

DUTIES:

(1) Planning:

Plans the overall allocation of personnel, funding and equipment resources to the organizational segments supervised to accomplish work operations which, because of their scope, volume, complexity, operational tempo, and total force integration must be planned on an annual or longer basis. Because of the Total Force Mission integration with the USAF, keeps unit assigned Air National Guard mission aircraft in combat ready status and able to be fully integrated with USAF aircraft and missions upon activation and regular contingency operations, in addition to daily training and support missions. Plans work on an annual or multiyear basis, to include: aircraft and aircraft system modifications (Time Change Technical Orders), maintenance equipment and facilities update and modernization, deployment and mobility planning, human resources and financial forecasting, recurring Air Force mandated inspection requirements, mission and weapons systems changes, contingency planning relating to carrying out the military mission of the wing, and the development of policies and procedures in the accomplishment of the work. Significant but shorter requirements involve daily, weekly, and quarterly planning. Analyzes work plans developed by subordinate supervisors for accomplishment of assigned directives. Determines status of work accomplished in relation to future demands, including unanticipated or emergency requirements mandating reallocation of resources as required. Provides higher level management and/or leadership information on status of work projects, budget estimates, changes in equipment, facilities, techniques etc. for mission planning purposes. Evaluates potential impact of improved technologies on existing programs and practices and recommends proposed changes to cognizant authority. Participates fully with higher level management and staff organizations in interpreting changing environmental requirements to include work techniques, specification changes, standard improvements, modifications to organizational structures, mission alignments and changes, equipment modernization, facility requirements and improved workflow processes. Functions as an integral member of the unit's planning process, serving as the responsible technical resource for a maintenance division. Has national level impact, attending future systems road map planning conferences such as Product Improvement Working Group (PIWG), System Supportability Review (SSR) and Systems Safety Group (SSG) meetings as an Air National Guard subject matter expert.

(2) Work Direction:

Coordinates and directs the work of units supervised. Assigns and explains work requirements to subordinate supervisors and sets deadlines. Balances workload for subordinate work groups. Promotes economical and efficient work operations. Analyzes production, cost and personnel utilization records and makes adjustment in operations to correct problems. Prepares and/or provides inputs to operating instructions and initiates work plans to be followed by subordinate workers in accomplishing critical or emergency work projects. Spot checks work operations to assure production and quality standards are achieved. Coordinates work operations with other organizations and functions. Encourages employees to achieve management goals.

(3) Administration:

Recommends promotion or reassignment of subordinate supervisors and reviews personnel actions prepared by them. Makes formal appraisal of supervisors' work performance and reviews employee appraisals submitted by them. Determines long range and supervisory training needs for all levels of subordinates developing resource options, justifications and methods to accomplish training. Uses various management tools and computer technologies to ensure effective control of work activities. Chairs production meetings to set priorities in accomplishing the scheduled maintenance plan. Promotes and administers such programs as cost reduction, incentive awards, suggestions and quality assurance. Ensures that regulations governing safety and housekeeping are observed. Assures that subordinate supervisors carry out such programs as labor management and equal opportunity. Schedules and approves leave. Ensures that position descriptions are accurate and that position management principles are followed. Ensures that appropriate production reports and administrative records are maintained. Acts on personnel problems referred by subordinate supervisors. Hears and resolves grievances and ensures proper corrective action is taken.

(4) Safety:

Implements safety regulatory requirements. Ensures that subordinates wear appropriate safety equipment and follow pertinent safety precautions.

(5) Readiness:

Prepares for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises, and Operations Other Than War (OOTW). May be required to perform such additional duties as structural firefighting, aircraft fire/crash/rescue duty, security guard, snow removal, munitions loading and handling, heavy equipment operation, maintenance of facilities and equipment or to serve as a team member on boards to cope with natural disasters or civil emergencies.

QUALIFICATIONS:

- Must be a United States Citizen
- Must meet the minimum physical requirements
- Must possess or be able to obtain at least a Secret Security Clearance
- No convictions for alcohol, financial or behavioral related incidents, or law violations, other than traffic
- Minimum Rank: E-8, promotable to E-9 by 01 Oct 2026; Max Rank: E-9
- Air Force Specialty Code (AFSC): Must possess the appropriate maintenance AFSC consistent with the Component Repair Section Supervisor position
- Must have a current and passing PT score
- Must be worldwide qualified (both deployment and assignment) and not have a permanent assignment limitation code "C3"

EVALUATION PROCESS:

Complete applications must be received by COB on closing date. Interested candidates must submit the following documents in ONE SINGLE PDF package (you may use the Adobe portfolio function).

The documents listed WILL be submitted "AS A MINIMUM". Individuals must submit the following REQUIRED documents or a memorandum explaining why item is missing or not in compliance.

COMPLETE APPLICATIONS INCLUDE:

- Cover letter and Resume
- Current RIP (within the last 6 months)
- Last 3 EPBs
- MyFitness Report (or equivalent fitness report)
- Letters of Recommendation (3 max)
- Official Biography (Optional)

Scan and email application packet to anthony.scheidel@us.af.mil